

**United Nations Development Programme**

**LOGISTICS INFORMATION FOR PARTICIPANTS**

1. **Arrival at United Nations Secretariat**

The United Nations Secretariat Building is located at 405 East 42nd Street, New York, NY 10017.

**Transportation**:

* **By Subway**:
	+ Take the 4, 5, 6, or 7 train to Grand Central-42nd Street Station. Exit the station and walk east on 42nd Street towards the East River. The UN Secretariat Building will be on your left.
* **By Taxi/Ride Share**:
	+ Provide the driver with the address: 405 East 42nd Street, New York, NY. They can drop you off at the main entrance on 42nd Street.

**Security Checkpoint**: Allow extra time for security screening, as it may take 20-30 minutes depending on the time of day and the number of visitors.

**Navigating Inside the Building**:

* After passing through security, take the elevator to the appropriate floor for Conference Room 12.
* **Tip**: Allow at least 10-15 minutes to navigate through the building to reach Conference Room 12.

**Entering Conference Room 12**:

* Once on the correct floor, follow the signs or the building map to Conference Room 12.
* Arrive a few minutes early to find your seat.

**Additional Information**:

* **Accessibility**: The UN Secretariat Building is accessible to individuals with disabilities. If you require assistance, contact the event organizer in advance.
* **Dress Code**: Business attire.

# List of Hotels near the United Nations

All participants are expected to make their own accommodation arrangements. Below is a list of hotels located within walking distance of the United Nations. Sometimes, some of these hotels may provide discounted prices for travelers attending UN meetings. Additional hotels, with lower rates, can be selected using the website here: [www.kayak.com](http://www.kayak.com). A credit card will normally be required for reservation.

Note: The UN does not endorse any hotel however, some may offer UN discounts. The list below is not in any order of preference but proximity to the UN.

ONE UN New York – Millennium Hotels

1 UN Plaza (First Avenue and 44th St.) + 1 212-7581234

oneun@millenniumhotels.com

Hampton Inn Manhattan

231 E. 43rd St. (between 2nd and 3rd Ave.) + 1 212-897-3385

|  |  |
| --- | --- |
| Pod 51230 East 51st St. | + 1 212-355-0300 |
| [www.thepedhotel.com](http://www.thepedhotel.com/) |  |
| Pod 39145 East 39th St. | + 1 212 865-5700 |
| [www.thepodhotel.com](http://www.thepodhotel.com/) |  |

Fitzpatrick Grand Central

141 East 44th Street +1 212-351-6800 [www.fitzpatrickhotels.com](http://www.fitzpatrickhotels.com/)

Wyndham Midtown 45

205 East 45th St. + 1 212-867-5100

[www.wyndham.com/hotels/newyork](http://www.wyndham.com/hotels/newyork)

Residence Inn by Marriott

148 East 48th St. (between 3rd and Lexington Ave.) +1 212-980-1003 [www.newyorkresidenceinn.com](http://www.newyorkresidenceinn.com/)

The Lexington

511 Lexington Ave at 48th St. + 1 212-755-4400 [www.lexingtonhotelnyc.com](http://www.lexingtonhotelnyc.com/)

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| --- | --- |
| Hotel Boutique at Grand Central447 Lexington Ave (between 44th & 45th St) | +1 212-297-0300 |
| [www.hotelboutiqueatgrandcentral.com](http://www.hotelboutiqueatgrandcentral.com/) |  |
| Club Quarters Grand Central128 East 45th St. +1 212-986-6400[www.clubquarters.com](http://www.clubquarters.com/) |  |
| Roger Smith Hotel501 Lexington Ave. (between 47th and 48th St.) | +1 212-755-1400 |
| [www.rogersmith.com](http://www.rogersmith.com/) |  |
| Vanderbilt YMCA224 E. 47th St. +1 212-912-2500 [www.ymcanyc.org/vanderbilt](http://www.ymcanyc.org/vanderbilt) |  |

Carvi Hotel

152 East 55th St. (between 3rd and Lexington Ave) +1 212-752-0600 [www.carvihotel.com](http://www.carvihotel.com/)

Double Tree by Hilton

569 Lexington Ave. (between 54th and 55th St) +1 212-752-7000 [www.doubletree3.hilton.com](http://www.doubletree3.hilton.com/)

Hilton Garden Inn

206 East 52nd St. +1 212-794-6000

Courtyard New York (Midtown East)

866 Third Ave. and 52nd St. +1 212-644-1300

You might also want to check the following websites to compare options: [www.areahotelguide.com/new-york-city-hotels.htm](http://www.areahotelguide.com/new-york-city-hotels.htm)

[www.hotels.com](http://www.hotels.com/) [www.priceline.com](http://www.priceline.com/) [www.hotwire.com](http://www.hotwire.com/) [www.expedia.com](http://www.expedia.com/) [www.booking.com](http://www.booking.com/) [www.tripadvisor.com](http://www.tripadvisor.com/)

# Local transportation

All participants are expected to make their own local transportation arrangements, since transport-related expenses are included in the DSA payment.

Transportation information for the 3 major airports serving New York City could be found online at [www.panynj.gov.aviation.html](http://www.panynj.gov.aviation.html/) or by calling Air-Ride phone: 1-800-247-7433 (toll free number within the U.S.). Yellow New York taxis (approx. $60 each way). Airport buses (approx. $17 each way) are readily available from the airports to Grand Central Station, which is walking distance to the United Nations and can be booked online in advance.

Local transportation options, including subway, buses, and MetroCard related information could be found at [www.mta.nyc.ny.usl](http://www.mta.nyc.ny.usl/).

# Facilities

Restaurants, ATMs, American Express travel agency and the UN emergency medical service are all located in the UN Secretariat building.

# Postal services

US Postal Offices

884 2nd Ave New York, NY 10017 1-800 275-87775

# Time

For the time difference between New York and your country, please refer to <http://www.whitepages.com.au/wp/search/time.htmi> <http://www.timeanddate.com/worldclock>

# Weather

To check for current weather condition in New York, please refer to <http://weather.cnn.com/weather/forecast.isp?locCode=MANH>

# In any case of any urgent queries, you may contact:

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